

## Costing

### Controlling and managing costs = profitability

Cost control is a vital element in any business. The Costing module allows you to track job costs and revenues against budgets. Costs can be broken down against categories such as Labour, Contractor, Direct Expense, Stock and Interim Billing, to name but a few. Transactions can be processed either from within Costing or any of the associated modules (Sales Ledger, Purchase Ledger, Stock, POP or Invoicing/SOP). For example, Sales documents can be generated within Costing or Invoicing/SOP, allowing you to invoice unbilled costs; stock can be issued directly to a job; purchase orders can be raised against a job to generate a committed cost.

### Analyse information. See trends developing

For each job, the traditional methods of accessing information are readily at hand. You can drill down to the original transaction detail or produce a range of detailed or summary reports.

- Caters for contracts, estimates, jobs and phases
- Copy existing job/estimate structures and budgets for new jobs
- Drilldown views to transaction level
- Sub contractor costs can be recorded and reports raised on amount of tax to be withheld
- Up to 999 Cost Rates
- Timesheet transfer to Payroll
- Costs processed as single items or in batches
- Revenues can be broken down into interim invoice, final invoice and retention

